

TRB Annual Meeting Workshop Request Form

Workshop Title

Name and Code of Sponsoring Committee

**Name and Code of Co-Sponsoring
Committee(s)**

**Person Responsible for Organizing
Workshop** *(name, email address, telephone)*

Anticipated Number of Attendees

**Please select your preferred option for
scheduling the workshop**

Do you have any special room/logistical needs? *(e.g. table rounds, extra head table, flip charts, etc.)*

Provide a brief workshop description for inclusion in the Annual Meeting printed program *Max. length - 500
characters (with spaces)*

Briefly describe your advertising plan to inform your intended audience of your workshop:

Briefly describe your plan to collect and submit all workshop details, including presenters and their presentation titles, by **October 1st:**